

CIRCLEVILLE TREE COMMISSION MEETING MINUTES 6/11/2026

The Circleville Tree Commission convened in Council Chambers 2nd Fl., 127 South Court Street, on Thursday, June 11, 2026, at 6:00 p.m. Members present at Roll Call: Chair Beth Kowalski, Alan Gribler, Joe Bradshaw, Felicia Speakman and Christopher Burotn. Other guests present: Council Liaison Sheri Theis. Absent Members: Vice Chair Lisa Wiseman and Matthew Fosnaugh.

Kowalski called the meeting to order at 6:00 p.m. with Roll Call.

Old Business:

1. Speakman motioned to approve the meeting minutes from May 14, 2026. Gribler seconded. Motion carried.
2. Community Outreach & Visibility Report: Burton reported that signage is paid for by the IRA Grant and plans to place them along phase 4 planting sites.
3. IRA UCF Planting, Phase 4 status: Planting will hopefully be completed this week.
4. Arboretum Planning: Mitten plans to apply for arboretum designation. TC will approve funding for 2 maps at \$500 per map.

New Business:

1. Arborists' Report: Mitten talked about a new approach to working with homeowners to explain why they would like to plant trees on the property. He provided a sample letter and wants to invite homeowners to a meeting, though Burton isn't optimistic that anyone will attend. Mitten reported that he experienced a lot of issues in the latest planting with homeowner's expressing they did not want a tree. Burton emphasized that they should further focus on maintaining trees already planted. Speakman suggested having a booth at the Circleville Farmer's market to interact with the community. Kowalski will contact Shawna Hartsaugh with Uptown Circleville and discuss this possibility and then follow up with the TC.

2. Service Department Report: No report at this time.

Other Business: Mitten suggested planning for fall planting and the Committee discussed possible locations, but no decisions have been made yet. Possible planting sites include Clark Dr., Rustic Dr., Cedar Hts., and along St. Rt. 23. Burton asked Tyler for a quote for costs to map trees outside the Grant area and Tyler stated he would investigate that. Gribler pointed out there are 2 trees that need replaced at Pontious Rd across from MVCH Park and 1 tree at the Walnut Creek subdivision, noting this would have to come from TC funds.

Heritage Ponds is requesting the replacement of 1 tree that blew over this Spring and potentially more if TC approves it.

Tabled Business:

1. Approval of Changes to Comprehensive Tree Plan including pruning procedures.
2. Status of IRA UCF Planting, Phases 1 & 2, including possible legal action.

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Upcoming Events: The next Tree Commission meeting is Thursday, August 13, 2026, at 6:00 p.m.

Burton motioned to adjourn the Tree Commission meeting at 7:00 p.m. Kowalski seconded. Motion carried.

Minutes prepared by Sarah Kolesar, Assistant Clerk.