

CIRCLEVILLE CITY COUNCIL MEETING MINUTES 6/16/2026

Circleville City Council convened in Council Chambers Tuesday, June 16, 2026, at 7:00 p.m. Council members present at Roll call: President Barry Keller, At Large Members Katie Logan Hedges, Sheri Theis, and Tom Klitzka, First Ward Jeff Hallinin, Second Ward John Moats, Third Ward Jake Davison, Fourth Ward Tom Duvall, Clerks Melissa Burns and Sarah Kolesar. Invited guests present: Mayor Michelle Blanton, Law Director Kendra Kinney, and Auditor Mark Bidwell.

President Keller called the meeting to order at 7:08 p.m. The Pledge of Allegiance was recited, followed by an invocation.

APPROVAL OF MINUTES:

Hedges motioned to approve the City Council minutes from June 2, 2026. Klitzka seconded. Motion carried. Duvall motioned to approve the Special City Council minutes from June 3, 2026. Moats seconded. Motion carried.

REPORTS FROM COUNCIL MEMBERS:

Hedges reported that the Finance Committee held a meeting on May 19th and has one piece of legislation on tonight's agenda for final reading. She also announced the next Finance Committee meeting is scheduled for Thursday, June 18th at 5:30 p.m.

Klitzka announced the Judicial Committee held two meetings on June 9th and earlier this evening. He hosted a community forum regarding a proposed marijuana dispensary in the City. His committee has one piece of legislation on tonight's agenda and forwarded two ordinances to the July 7th meeting.

Theis reported that the Strategic Planning Committee held a meeting on May 19th and has one ordinance on tonight's agenda for final reading. She also held a Strategic Planning meeting prior to tonight's Council meeting to discuss park developments.

Hallinin reported that he participated in police training at the Waterworks building with Chief Fisher. He commended Chief Fisher for the excellent rehabilitation of the building, which now serves as a police training facility, gym, storage for confiscated items, and a garage for the SWAT vehicle. He also noted that he had scheduled an interview with a BZA applicant for an alternate position; however, the applicant did not attend and only contacted the committee by email a week later. The committee will not be moving forward with this applicant.

Moats announced the next Safety Committee meeting tour will be July 7th at 5:30 p.m. with a Safety Committee meeting immediately following.

REPORTS FROM CITY OFFICIALS:

Bidwell sated that the 2025 Annual Report is complete and the 2025 Audit has concluded. The audit report is expected back on July 18th.

Mayor Blanton reported that the first Movie in the Park was held on June 12, 2026. She invited everyone to attend the next Movie in the Park on July 10, 2026. There will also be a dedication ceremony for the new shelter house at Ted Lewis Park on July 10th at 4:00 p.m. She also announced the next Mayor's Community Meeting is scheduled for Tuesday from 11:00 a.m. to 1:00 p.m. at Scioto Valley Coffee. Finally, Mayor Blanton noted she received a request from the District Advisory Council (DAC) for a contract amendment and a 10% increase in funding. She asked for Council's direction on how to vote at the July 14th meeting.

MOTION & ROLL CALL VOTE: Klitzka motioned to have the Mayor vote in the affirmative on the 10% increase. Davison seconded. **Roll call:** 5 Yeas - 1 Nay (Duvall) -1 Abstain (Hedges). Davison and Hallinin later changed their votes to Nay.

QUESTIONS OR ANSWERS TO ADMINISTRATION: Keller asked the Law Director what Council's role is and when they will be presented with legislation to approve both the softball field and aquatic center projects at Barthelmas Park.

PUBLIC PARTICIPATION:

William Haddox of 531 E. Union St., Circleville, OH expressed concerns of funding regarding the proposed aquatic center.

Dave Horning of 569 plaza Drive, Circleville, OH suggested the aquatic center location be at Atwater Park.

COMMUNICATIONS: None.

ORDINANCES FOR THIRD READING:

a) AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO ENTER INTO A DEVELOPER'S AGREEMENT WITH CUGINI & CAPOCCIA BUILDERS INC., FOR THE DEVELOPMENT OF THE WESLEY COMMONS SUBDIVISION AND AN OFF-SITE ROUNDTOWN TRAIL CONNECTION TO THE DEVELOPMENT IN THE CITY OF CIRCLEVILLE.

Discussion: Theis explained that this ordinance allows the builders at Wesley Commons to construct a trail connection linking to the City's existing Roundtown Trail.

MOTION & ROLL CALL VOTE: Theis motioned to pass this Ordinance. Duvall seconded. **Roll call:** 7 Yeas - 0 Nays. The Ordinance is passed and is assigned #06.28.2026.

b) AN ORDINANCE AMENDING THE ANNUAL APPROPRIATION ORDINANCE IN THE GENERAL FUND 101 CAPITAL IMPROVEMENT .4% INCOME TAX FUND 206 SAFETY FORCES .5% TAX FUND 212 FIRE LOSS PREVENTIONS FUND 251 CAPITAL IMPROVEMENT FUND 306 AND THE SANITARY SEWER OPERATING FUND 909 OF THE CITY OF CIRCLEVILLE.

Discussion: Hedges stated this was the third housekeeping ordinance of the year, totaling just under \$417,247. The majority of the funds were grant funds from PCCF, insurance proceeds, and the Pickleball Association. She also highlighted nearly \$3,700 in local business donations for the Movies in the Park events and approximately \$67,000 in various insurance refunds. At the May Finance meeting, the Auditor requested an additional \$110,000 in pass-through OWDA funds. The ordinance was amended at that time, but only \$104,984.45 was ultimately needed.

MOTION & ROLL CALL VOTE: Hedges motioned to amend the total amount to \$104,984.45 for line item 819. Hallinin seconded. **Roll call:** 7 Yeas - 0 Nays.

MOTION & ROLL CALL VOTE: Hedges motioned to pass this Ordinance. Theis seconded. **Roll call:** 7 Yeas - 0 Nays. The Ordinance is passed and is assigned #06.29.2026.

FIRST READING

c) AN ORDINANCE ENACTING SECTION 501.17 OF THE CITY OF CIRCLEVILLE'S CODIFIED ORDINANCES TO IMPLEMENT A CIVIL PROCEDURE AND ADMINISTRATIVE CITATIONS FOR DE MINIMIS VIOLATIONS OF THE CODE; AND AMENDING PORTIONS OF PARTS THREE, FIVE, ELEVEN, AND THIRTEEN OF THE CODE TO UTILIZE THE NEWLY ENACTED SECTION 501.17; AND REPEALING PART FIVE, CHAPTER 557, SECTIONS 557.03, 557.04, AND 557.05 OF THE CODE AND DECLARING AN EMERGENCY.

Discussion: Klitzka explained that this ordinance allows code enforcement officers to resolve minor issues administratively rather than through the court system. Wynne noted that current code violations carry criminal

penalties, while the new amendments would allow the code enforcement officer to issue tickets. Unpaid fines would be placed on the property owner's water bill and could be further escalated if needed. Keller added that two public hearings were held on the amendments.

MOTION & ROLL CALL VOTE: Hallinin motioned to suspend Council Rules. Theis seconded. **Roll call:** 7 Yeas - 0 Nays. Rules are suspended.

MOTION & ROLL CALL VOTE: Klitzka motioned to pass this Ordinance. Hallinin seconded. **Roll call:** 7 Yeas - 0 Nays. The Ordinance is passed and is assigned #06.30.2026.

New Business: None.

Hallinin motioned to adjourn the City Council meeting. Moats seconded. Council adjourned at 7:46 p.m.

Minutes prepared by: Melissa Burns, Clerk.