

City of Circleville



Civil Service Commission

City Administration Building
104 E. Franklin Street
Circleville, OH 43113
740-477-8200
Fax: 740-477-5829
www.circlevilleoh.gov

Matthew Tootle
Chairperson

Stacy Young
Vice-Chairperson

Amy Elsea
Member

Regular Meeting Agenda

Tuesday September 8, 2026 – 8:30 AM

- Roll Call
- Approval of Agenda
- Reading/Approval of Minutes
 - Regular Meeting Minutes – Tuesday August 11, 2026
- Reports/Correspondence
 - Retirement of Todd R Jones, Wastewater Treatment Plant Superintendent, effective September 30, 2026.
 - Letter from Mark Bidwell, City Auditor, confirming funding for Wastewater Superintendent position.
 - Appointment of Lucas Lowery to the full-time position of entry-level Fire Fighter/EMT-B with the City of Circleville Fire Department, effective August 24, 2026.
 - Appointment of Cullen Shields to the full-time position of lateral transfer Fire Fighter/Paramedic with the City of Circleville Fire Department, effective August 24, 2026.
 - Authorization Checklist to Open Testing Period/Employment Opportunity – Wastewater Superintendent.
 - Promotion of Eric Burris to the position of Wastewater Superintendent for the City of Circleville Department of Public Utilities, effective August 30, 2026.
 - Resignation of William Murphy from the Circleville Fire Department, effective September 20, 2026.
 - Authorization Checklist to Open Testing Period/Employment Opportunity – Wastewater Lab Tech.
- Unfinished Business
 - None
- New Business
 - Review and Approval of Eligibility List, Wastewater Lab Technician
 - Review and Approval of Eligibility List, Maintenance Worker/Public Service
 - Request for a second Commission meeting to be held after September 17th, 2026.
- Public/Informal Time
- Adjournment

